

NSMM

STATUTES OF THE NORDIC SOCIETY FOR MEDICAL MYCOLOGY

Article 1

The Nordic Society for Medical Mycology (NSMM) was founded in Copenhagen the 25th of August 2003. The NSMM is a non-profit making scientific association where scientists and clinicians from the Nordic countries will meet to discuss all subjects within mycological diseases of man and animals. The official language of NSMM is English.

1. The Society is an association governed by these Statutes and Articles of Association, by approved resolutions of the Society's members (*vide infra/see below*), and by Civil Laws of those countries in which the Society conducts its business or assembles its members and guests for Society approved functions or meetings.
2. The Society shall consist of a governing body termed the *Board* (Statutes Article 5), different categories of members (Statutes Article 3), the *General Assembly* (Statutes Article 4) and *Committees* (Statutes Article 6).

Article 2 – Objectives

1. To encourage the practice, study and training of all aspects of medical mycology.
2. To facilitate, on a Nordic basis, the exchange of ideas, information and training pertaining to medical mycology.
3. To organise at least one annual Nordic Scientific Meeting.

Article 3 – Membership

1. Any doctor or laboratory scientist engaged in the practice of medical mycology, or carrying out research and/or development in medical mycology, within the fields of infectious diseases and clinical microbiology, or student having an interest in medical mycology, can apply to the Board for ordinary membership in the Society.
2. Corporate members are accepted on a national basis as non-voting members with a fee, which is 100 times that of individual members.
3. The rights of membership shall be lost by reasons of:
 - a) *Suspension* – A member, whose activities by a two-thirds decision of the Board shall be judged to be harmful to the Society, may be suspended by a vote of the General Assembly if a majority of two thirds of members present or represented is obtained in support of such action. The member shall be informed by letter from the General Secretary that such action is intended and the member may, if he /she wish, defend him/herself before the members of the General Assembly.
 - b) *Failure to pay dues* – Any member who, during two years, shall omit to pay the dues for which he/she is liable will be automatically suspended. The Board has the right to waive the

application of this regulation under certain exceptional conditions as provided for in the Articles of Association (Article 4).

Article 4 – The Board

1. The business of the Society shall be conducted by the Board.
2. The Board shall consist of eight members: the President, the Vice President, the General Secretary, the Meetings Secretary, the General Treasurer, the immediate Past-President and two other members elected from the ordinary membership. In each country, with a NSMM bank account, a National Treasurer shall be appointed among the board members representing that country. The National Treasurer is account responsible and responsible for preparing the annual financial report for the national report (no later than Jan 31), and in case of a event in that country a financial report for the meeting (no later than 3 months after the meeting). If no National Treasurer can be appointed, the account in question shall be closed and the balance transferred to the NSMM account of the General Treasurer. Four members of the board form a quorum. The President and the Vice-President should represent different countries. When possible, the member countries should each have at least one member on the board. The Meetings Secretary will be appointed by the Board and is responsible for the upcoming NSMM Scientific Meeting on behalf of the Society.
3. Members of the Board are appointed for three years.
4. The candidates for the new Board should be nominated no later than three weeks before the AGM. Nominations to the board can be made by any two members of the Society. If more than one nomination is received, the Society shall proceed to elections by ballot at the AGM.
5. The Board will meet immediately prior to each AGM and otherwise as may be considered necessary by the Board. Its decisions will be taken on simple majority vote. In case of equality the President shall have the casting vote.
6. The decisions of the Board shall be recorded in minutes from the meeting and preserved by the General Secretary who shall hold them available for inspection by all members of the Society.
7. The Board shall administer all goods and funds of the Society according to the wishes of the members. It can delegate authority for routine matters to one or more members. All legal matters are the responsibility of the Board represented by the President or a member appointed for such matters.
8. Decisions of the Board shall be taken on the basis of a simple majority vote from a quorum of at least four members, one of who shall be the President, General Secretary or Treasurer.
9. All members of the Board may act as signatories on behalf of the Society and all decisions must be formally authorised by the signatures of at least two Board members, one of whom must be the President or the Treasurer.

Article 5 – The Annual General Meeting

1. The Annual General Meeting (AGM) has full authority to decide upon and implement the aims of the Society and shall be held at least once calendar year at the instigation of the Board or on demand of at least on fifth of the members of the Society.
2. The AGM shall be announced at least six weeks prior to the meeting. Notice of propositions to be included on the agenda must have reached the General Secretary at least three weeks before a meeting. At the AGM, the President and General Secretary shall make their reports.

The Treasurer shall present the statement of accounts, which must have been duly approved by a certified accountant. Officers and members of the Board shall be elected at the AGM. Extraordinary General Meetings may be held either at the discretion of the Board or upon a written and signed request by at least two-third of the ordinary members. At least three weeks' notice shall be given. Each ordinary member who is present at an AGM or an extraordinary General Meeting shall have the right to vote on the proposals.

3. The Annual General Meeting shall meet under the Chairmanship of the President of the Society, or, failing that, of the Vice-President, or, failing that, of a person elected by the members present.

4. Except in exceptional circumstances as allowed for in the Statutes (Article 3 a) and Article 8), the decisions will be taken on a simple majority vote of members present taking into account Articles of Association Article 3, 1-3. In case of equality, the vote of the President is decisive.

5. The resolutions of the Annual General Meeting shall be recorded and signed by the President and the General Secretary. These records shall be held by the General Secretary and shall be open to inspection by all members.

Article 6 – Committees

1. The Board or the AGM shall appoint such Standing Committees as shall from time to time be desirable for the study of special problems. Such Committees shall act for such a period as may be determined by the Board or AGM. Such a period shall not exceed four years, at which time the Committee may be re-appointed by a decision of the Board or the AGM.

2. Any member who has served on a Standing Committee during two consecutive terms will not be eligible for immediate re-election.

3. No members shall serve on more than two Standing Committees at a time.

4. The Convenor of a Standing Committee shall be nominated at the time of election of the Committee.

Article 7 – Budgets and Accounts

1. The Financial Year of the Society begins on January 1st and ends on December 31st. The Board must present to each AGM for approval the Income and Expenditure Accounts for the previous year.

2. An Auditing Committee of at least two members shall be charged to examine the records of the Treasurer. The manner of election of this committee is defined in Articles of Association Article 3, 3.

Article 8 – Modification to the Statutes and Dissolution of the Society

All propositions with the object of modifying these Statutes or the dissolution of the Society must be made by the Board or at least two-third of the individual/life members of the Society. Such a proposition must be communicated to the Board at least two months before an AGM is called to consider it. In case of dissolution of the society the proposition may include suggestion(s) on one or several non-profit medical society/societies (Nordic or European) on Mycology/ Clinical Microbiology as candidate(s) receiving the NSMM surplus after the dissolution. The Board will inform the members at least six weeks in advance of the modifications proposed as well as the exact date of the AGM called to consider them. No

decision can be taken unless supported by a majority of two-thirds of the voting members of the Society. The AGM shall decide the mode of dissolution of the Society including the choice of society/societies to which the surplus should be donated.”

ARTICLES OF ASSOCIATION

Article 1 – Members

1. All persons wishing to become Members of the Society must submit to the following terms and conditions.
2. *Individual Members.* The candidate must send the General Secretary a request for membership and is elected by the Board. An Individual membership is valid for a period of 4 years.
3. *Corporate Members.* Corporate Members are accepted on a national basis as nonvoting members and subject to a fee, which is 100 times that of an individual membership. A corporate membership is valid for 4 years.

Article 2 – Election of Members of Board

1. All members as specified in Article 3 of the Statutes have the right to propose the names of other members to stand for election to the Board.
2. All such nominations must reach the General Secretary at least three weeks before the AGM. They must be supported by at least two other members and must be accompanied by a written statement from the member proposed indicating that he/she is willing to stand for election.
3. If more than one nomination is received, the Society shall proceed to election by postal ballot.

Article 3 – The Annual General Meeting

1. To make a valid decision, 10 percent of the individual members of the Society must be present at the AGM.
2. Members of the Society who cannot be present at an AGM may signify their views on any item on the agenda by letter to the General Secretary. Such views will be considered as postal votes when deciding a course of action.
3. The Auditing Committee cited in Article 7.2 of the Statutes must number at least two members who shall be appointed by the Board, of whom at least one is member of the Society but not on the Board.

Article 4 - Dues

1. Members shall pay dues as suggested by the Board and approved by the AGM.
2. Any member whose dues are in arrears and who has been duly notified about the fact as any member, who ceases to fulfil the conditions for membership, shall – as the Board sees fit – cease to be member of the Society.
3. The fiscal year of the Society is from January 1st to December 31st.

Article 5 – NSMM Scientific Meeting

The Society shall organise an annual Scientific Meeting and AGM. Decisions to organise or sponsor other scientific meetings or courses shall be taken by the Board or the AGM. Meetings sponsored or co-sponsored by the Society shall be supported by the Society in a manner and to an extent determined by the Board according to the individual circumstances of each proposed meeting.

Article 6 – *Address of the Society*

Communications to the Society are effective when received by the President, General Secretary or Treasurer.

The registered location of the Society for Civil Law is in Denmark. The official address of the Society for all correspondence is that of the General Secretary.

Article 7 – *List of members*

The Treasurer shall ensure that an updated list of all members of the Society is maintained.

Article 8 – *Amendments*

These Articles of Association can be changed by a simple majority of votes in accordance with Statutes Article 4.

Proposed amendments must be brought to the attention of the Board at a time sufficient to allow the general membership of the Society to be given two months notice of the proposal. Any changes so made must be brought to the notice of members within three months.